



## **PROCUREMENT DEPARTMENT**

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**Teria G. Sheffield**  
Procurement Director

**SOLICITATION TYPE:** Request for Quotations      **DATE:** 5/10/2023

**ID Number:** 551      **Title:** Pest Control

**Due Date/Time:** May 31, 2023 at 11:00 a.m.

**LATE SUBMITTALS WILL NOT BE ACCEPTED**

**Point of Contact:** Janet Clawson

Email: [procurement@yorkcountygov.com](mailto:procurement@yorkcountygov.com)

**Questions Deadline:** No later than May 24, 2023 at 5:00 p.m.

Email: [procurement@yorkcountygov.com](mailto:procurement@yorkcountygov.com)

**Tentative Date of Award:** July 1, 2023

**This quote will be valid beginning July 1, 2023 until June 30, 2026.**

## **SECTION 1 SCOPE OF WORK AND SPECIFICATIONS**

### **1.1 Description**

The York County request quotes for Pest Control for York County facilities, York County Libraries, and Culture and Heritage Museum facilities.

### **1.2 Scope of Work**

The Work for this contract consists of providing the services of Pest Control. These specifications cover furnishing all labor, materials, supplies and equipment necessary to provide pest control service for county owned facilities listed on attached Quote Form contained herein.

### **1.3 Classification**

Pesticides covered by these specifications are classified by the following:

- A. "General Use" pesticides which may be purchased by the general public and applied according to the label.
- B. "Restricted Use" pesticides which may be purchased and applied only by certified applicators or individuals working under the direct supervision of a certified applicator.

### **1.4 Applicable Standards**

The following document of issue in effect on the date of this quotation request shall form a part of this specification:

S. C. Code of Laws 1976 Title 46, Sec 46 13 10

S. C. Pesticide Control Act

Department of Fertilizer and Pesticide Control

Clemson University

Clemson, S. C. 29631

Service Schedule - All pest control service shall be provided monthly.

## **1.5 Pest and Rodents**

Pest control shall be provided for the following general class of pest and rodents:

### 1.5.1 General Class

- Ants
- Bees
- Hornets
- Wasps
- Roaches
- Mice
- Silver Fish
- Rats
- Spiders
- Earwigs
- Centipedes
- Gnats
- Flies

NOTE: The following list of Pest, Occasional Invaders and Parasites of Man, require different spraying procedures than the General Class. Situations which warrant this type pest control should be handled on an "as sprayed" basis with cost solicited in accordance with the Code:

### 1.5.2 Parasites of Man

- Bedbugs – Treatment and cost on a case by case basis.
- Fleas – May require exterior treatment to be included
- Ticks – May require exterior treatment to be included

### 1.5.3 Flying Insects

- Bees– Infestations of Honeybees should be referred to a beekeeper due to the decline of food pollinating bees.
- Hornets- Only when a nest is present.
- Wasps- Only when a nest is present.
- Carpenter Bees – Treatment of Wooden Surfaces only
- Moths
- House Flies
- Stink Bugs
- Kudzu Bugs

#### 1.5.4 Occasional Invaders

- Carpet Beetles
- Other Perimeter Pests including Clover Mites, Millipedes, Crickets, and Sow bugs

Red or Black Imported Fire Ants – Not included in normal service and requires a separate purchase order. - Bait use only on outdoor mounds if treatment is required.

#### 1.5.4 Termite Treatment Museum Properties at Brattonsville

The 16 wood structures at Brattonsville require annual liquid preventative treatment and when applicable curative treatment.

### **1.6 Spray Area**

In accordance with label instructions when applying pesticides, and standard industry practices when providing services, provide service to areas where insect or rodent activity is known or expected to occur. Treatment also includes service of any additional harborages necessary to control listed general pests or rodents.

### **1.7 Emergency Treatment**

The contractor shall respond within twenty four (24) hours of notice to service requests for emergency treatment which may arise between scheduled monthly visits.

Additional fees will not be charged by the contractor for emergency calls if requests are for control or extermination of pests or rodents.

If the emergency call is for control, or extermination of pests, or rodents which do not appear in this request, the County shall be responsible for the additional charges. The County shall receive a thirty day (30) warranty for each additional charge made. All cost shall be negotiated with the contractor by Trey Janicke.

NOTE: With proper treatment by the contractor, the exercise of this call back provision should be kept to a minimum.

### **1.8 Addition/Deletion of Buildings**

Additions and/or deletions of buildings may be made at any time.

- The contractor and Facilities Maintenance Department Head Trey Janicke shall agree on a price for additional buildings.
- Deletions will be removed from the purchase order

### **1.9 Service Representative**

A service representative shall be available to discuss problems and advise Trey Janicke in proper control of pest methods.

### **1.10 Pesticide Registration**

All pesticides offered for sale and use in the State of South Carolina must be registered in accordance with Title 46, Section 46 13 30 of the South Carolina Pesticide Control Act.

### **1.11 Pesticide Used**

Only pesticides specifically labeled for the intended use and intended site shall be used. Pesticides intended for use by the contractor in performing any of the services called for in this request, shall not be stored at or near any County facility.

### **1.12 Specimen Labels**

Upon request specimen label and material safety data sheets for each pesticide and rodenticide used in County buildings shall be furnished within five (5) days after notice of award.

### **1.13 Poison Control Telephone Number**

The County shall be furnished a poison control center telephone number to call in the event of suspected poisoning.

### **1.14 Certification**

All individuals who provide pest control services under this proposed contract shall possess and maintain a current S. C. Certified Application License or else work under direct supervision of a certified applicator. The contractor will be required to furnish copies of Licenses of these individuals.

### **1.15 Warranty**

The contractor warrants to the County that all services performed as a result of this request and specifications will be performed in a professional manner consistent with industry practice.

## **SECTION 2 QUOTE REQUIREMENTS**

### **2.1 Insurance**

Updated Certificate of Insurance to include Workers' Compensation and Employers Liability coverage must be included in your Quote response and updated during term of Agreement

Comprehensive General Liability Insurance with a combined single limit of not less than \$1,000,000.00 per occurrence for bodily injury and property damage shall be maintained in force during the life of the contract by the contractor. The policy shall be a comprehensive form general liability policy and include products/completed operations, independent contractors, contractual and broad form property damage and liability coverage. The County shall be named as an additional insured on the above policy.

Comprehensive Automobile Liability Insurance with a limit of not less than \$1,000,000.00 covering the Firm for claims arising from owned, hired or non-owned vehicles occurrence for bodily injury and property damage shall be maintained in force during the life of this contract by the contractor. York County shall be named as an additional insured on the above.

### **2.2 Compliance with the Law**

The successful contractor shall comply with all laws relating to employment practices in the state of South Carolina.

### **2.3 Assignments**

The successful contractor shall not assign, transfer, convey, sublet or otherwise dispose of the contract, or his rights, title, or interest in or to the same of any part thereof, without previous consent, in writing to York County.

The contractor must possess the appropriate business licenses for the proposed services.

The Vendor must comply with all federal and State Employment/Labor regulations including those from the U.S. "Occupational Safety and Health Administration". Only authorized employees of the contractor who are fully bonded by the contractor are

allowed to service the facilities unless expressed written permission has been granted by York County administration.

For the purposes of this section, “drug-free workplace” means a site for the performance of work done in connection with a specific contract awarded to a Contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

## **2.4 Personnel Qualifications**

If necessary, the manager or alternate shall be available during normal duty hours within three (3) hours to meet with county officials to discuss problem areas.

The Vendor shall employ only qualified personnel who are proficient in providing required services. All personnel must be able to understand English sufficiently to comprehend verbal instructions. These personnel shall at all times be employees of the contracted Vendor.

The Vendor shall not employ any person who is an employee of York County.

The Vendor’s personnel shall present a neat, clean and well groomed appearance at all times.

Vendor’s employees should refrain from smoking on site locations while in the performance of their duties. The Vendor’s personnel must adhere to the County’s “no smoking on county property policy”.

Because many site locations are in close proximity of private residences and businesses, the Vendor’s personnel should not egress into other grounds while performing services for the County.

York County reserves the right to reject the Vendor’s personnel who, in their judgment, is not adequately qualified to perform the work or for just cause (lack of courtesy, profanity, repeated lack of compliance with operating procedures, unsafe operation). The vendor shall make arrangements for a replacement within twenty-four (24) hours.

The Vendor’s employees shall consistently show the highest levels of customer service and courtesy.

The Vendor’s employees shall display professional attitudes and behavior, and be neatly dressed, to include company identification badges.

Drug free workplace: During the performance of this Contract, the Vendor agrees to provide a drug-free workplace for his employees; post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled

substance or marijuana is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition; and state in all solicitations or advertisements for employees placed by or on behalf of the vendor that the vendor maintains a drug-free workplace.

For the purposes of this section, “drug-free workplace” means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

## **2.5 Damages to Equipment or Loss**

All tasks accomplished by personnel will be performed so as to preclude damage or disfigurement to the site locations and/or building structures. Damage or loss of property, fixtures, or building structure as a result of negligence or intent by contract employees will be the responsibility of the Vendor. The County’s expenses incurred for necessary repair or replacement will be reimbursed by the Vendor.

York County shall not be held responsible for the Vendor’s equipment which may be lost, damaged, or stolen unless loss, damage or theft is through negligence of a York County employee.

## **SECTION 3 INSTRUCTIONS TO VENDORS**

### **3.1 Submittal**

**Online submittal:** Electronic submittals shall be uploaded in PDF format via the [Getall](#) online portal. To ensure that an electronic submittal is received by the due date and time, it is recommended that submittals are uploaded allowing sufficient time prior to deadline. An email confirmation of submittal will be received after clicking on the Confirm Bid button in the GetAll system. If confirmation email is not received, contact GetAll support at [support@getall.com](mailto:support@getall.com) to confirm submittal was successful. The Offeror shall be responsible for confirming that submittal is received by the deadline. Any submittal received after the closing date and time deadline will not be considered.

Electronic submittals must include a copy of any other required documents.

For step by step instructions on how to submit a response select Help and then Quick Reference in the [Getall](#) portal:



Each response shall be submitted on the Quote Form as furnished, which includes quote price, acknowledgment of any addendum, Vendor's information and signature.

### **3.2 Intent**

It is the intent and purpose of York County that this Request permits competition. It must be the Vendor's responsibility to advise York County if any language, requirements, etc., or any combinations thereof, inadvertently limits the requirements stated in this request to a single source.

It is also the intent of this Request to give equal consideration to all vendors. While evaluating each quote; price and service will be factors in making a purchasing decision.

### **3.3 Information**

York County reserves the right to reject any or all responses, waive any technicalities and select the Vendor who is determined to best meet the needs of the County for this Request.

To assure clarity, all Vendors may contact the appropriate county officials as listed in the Inquiries section of this solicitation, via the GetAll portal and ask pertinent questions regarding the requirements/specifications of this Request. Any inquiry or request for interpretation received five (5) or more days prior to the date fixed for opening of Quotes will be given consideration unless otherwise specified on cover page. All such changes or interpretations will be made in writing in the form of an addendum and, if issued, posted on the County's website [www.yorkcountygov.com](http://www.yorkcountygov.com). Each Vendor must acknowledge receipt of such addenda in the space provided in the Quote Form included herein. In case any Vendor fails to acknowledge receipt of such addenda or addendum, the Quote will nevertheless be construed as though it had been received and acknowledged and the submission of the Quote will constitute acknowledgement of the receipt of same. It is the responsibility of each Vendor to verify that he has received all addenda issued before Quotes are opened. Questions received less than five (5) days prior to the date for opening of Quotes may not be answered unless otherwise specified on cover page. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect

### **3.4 Inquiries**

**General questions about this solicitation should be submitted through the [Getall](#) portal, by selecting the questions icon in the corresponding Q&A column.**

## **SECTION 4 QUOTE EVALUATION, AWARD, AND CONTRACT**

### **4.1 General**

Quote will be awarded to the most responsible Vendor who meets the requirements and evaluation criteria set forth in the Request for Quotes and are either the lowest Quote price or lowest evaluated Quote price.

### **4.2 Determination of Lowest Vendor**

Quotes must be evaluated to determine which Vendor offers the lowest cost in accordance with the criteria set forth in the Request for Quotes.

### **4.3 Modification of Quotes**

York County does not allow modification of Quotes after deadline.

### **4.4 Award**

The County must award this Quote to the lowest responsible and responsive Vendor who best meets the terms and conditions of the Quote. The award will be made on basis of price, product evaluation, and prior history of service and capability. York County reserves the right to reject any or all Quotes and to make an award to the most advantageous vendor.

Upon determination of the lowest Vendor, review of Quote for responsiveness, and satisfaction that the vendor is responsible, then upon approval of the York County Council, a Purchase Order will be issued to that vendor.

### **4.5 Terms of Contract**

The contract term shall be for three (3) years with two optional one (1) year renewals.

The Contract must be valid from the date of the initial Purchase Order and must remain valid for the duration of term mentioned above.

Breach or non-performance of any Contract term must constitute cause upon which the County may immediately terminate the Contract by written notice. A waiver by the County of any breach or non-performance of any term of this agreement must not operate as a waiver of any subsequent breach or non-performance.

#### **4.6 Termination of Contract**

a. Should a dispute arise, and if, after a good faith effort at resolution, the dispute is not resolved, either party may terminate the contract by providing thirty (30) days written notice to the other party.

b. Convenience: In the event that this contract is terminated or canceled upon request and for the convenience of York County without the required (30) days advance written notice, then York County must negotiate reasonable termination costs, if applicable.

c. Cause: Termination by York County for cause, default or negligence on the part of the Vendor must be excluded from the foregoing provisions; termination costs, if any must not apply. The thirty (30) days advance notice requirement is waived and the default provision listed herein must apply.

d. Default: In case of default of Vendor, York County reserves the right to purchase/lease any or all items or all items/services in default open market, charging Vendor with any excessive costs.

#### **4.7 Non-Appropriation Clause**

Notwithstanding any other provision of this request/agreement, all obligations of the County under this solicitation which require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose.

#### **4.8 Protest**

Any prospective vendor, Vendor, contractor or subcontractor aggrieved in connection with the solicitation of a contract shall protest to the Procurement Director within seven days, but not thereafter, of the date of issuance of the request for quotes, request for quotes or other solicitation documents, whichever is applicable, or any amendment thereto, if the amendment is at issue. Any actual vendor, Vendor, contractor or subcontractor aggrieved in connection with the intended award or award of a contract shall protest to the appropriate Procurement Officer within seven days, but not thereafter, of the date notification of award is posted. A protest shall be in writing, submitted to the Procurement Director, and shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received within the time provide.

## **SECTION 5 TERMS AND CONDITIONS**

### **5.1 Acceptance and Deviations**

Each Vendor must meet all of the specifications and quote terms and conditions. By virtue of the quote submission, the Vendor acknowledges agreement with and acceptance of all provisions of the specifications except as expressly qualified in the QUOTE. Non-substantial deviations may be considered provided that the Vendor submits a full description and explanation of and justification for the proposed deviations in the Exceptions form provided on the Quote Form Whether any proposed deviation is non-substantial will be determined by York County in its sole discretion.

### **5.2 General Requirements**

All Vendors including the employees of the Vendor must comply with all applicable Federal, State, and County laws pertaining to contracts entered into by governmental agencies, including non-discrimination employment. Contracts entered into on the basis of submitted quote responses are revocable if contrary to law. Contracts for work resulting from this request will obligate the Vendor to not discriminate on the basis of race, color, creed, religion, handicap, or national origin in their employment practices.

### **5.3 Title VI of the Civil Rights Act of 1964**

Vendors shall comply with Title VI of the Civil Rights Act of 1964. York County strongly encourages the use of and involvement of Disadvantaged Business Enterprises (DBE) on this project.

### **5.4 Conflict of Interest**

The successful firm shall not knowingly employ, during the period of a contract, or any extensions to it, any professional personnel who are also in the employ of York County and who are providing services involving this request or services similar in nature to the scope of this request to the County. Furthermore, the firm shall not knowingly employ, during the period of a contract or any extensions to it, any York County employee who

has participated in the making of a contract until at least two years after his/her termination of employment with York County.

### **5.5 Indemnification and Hold Harmless**

The successful firm shall agree to protect, defend, indemnify, and forever hold harmless, the County, its agents, officers, and employees, from and against any and all claims, liabilities, damages, costs, actions, proceedings, of any nature whatsoever, however alleged or termed, or in any lawsuits, arising in any manner out of any action or failure to act, by the firm, its officers, agents, and employees, or relating to or arising out of the performance or failure to perform, by the firm, its officers, agents, and employees, any obligations arising under its agreement with the County, or any other type claim/lawsuit whatsoever, however alleged or termed, which may arise at any time as a result of or related to the provision of service(s) for the County by the successful firm, without regard to the source, nature, or validity of the claim/lawsuit. Losses, liabilities, expenses and claims for damages shall include, but not be limited to, civil and criminal fines and penalties, loss of use and/or services, claims for injury, damage, disability, property damage, or death, injury to real or personal property, and attorneys' fees, costs, and expenses incurred by the County or any of its agents, officers, and employees. The County shall not be precluded from receiving the benefits of any insurance the firm may carry which provides for indemnification for any loss or damage to property in the firm's custody and control, where such loss or destruction is to County property. The firm shall do nothing to prejudice the County's right to recover against third parties for any loss, destruction or damage to County property.

### **5.6 Drug-Free Workplace**

During the performance of this request, the firm agrees to provide a drug-free workplace for his employees; post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition; and state in all solicitations or advertisements for employees placed by or on behalf of the firm that the firm maintains a drug-free workplace. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor/firm in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the request.

### **5.7 Applicability/Jurisdiction of South Carolina Law and Courts**

Upon award of a contract under this request the person, partnership, association or corporation to whom the award is made must comply with the laws of South Carolina which require such person or entity to be authorized and/or licensed to do business with this State. Notwithstanding the fact that applicable statutes may exempt or exclude the successful firm from requirements that it be authorized and/or licensed to do business in this State, by submission of this signed quote, the firm agrees to subject itself to the jurisdiction and process of the courts of the State of South Carolina as to all matters and disputes arising or to arise under the contract and the performance thereof, including any questions as to the liability for taxes, licenses, or fees levied by the State.

### **5.8 Certificate of Insurance**

Once selected, the successful firm may be required to provide proof of insurance to include workers compensation, employer's liability and general liability prior to commencing work.

### **5.9 Assignment**

No contract or its provisions may be assigned, sublet, or transferred without the written consent of the County.

### **5.10 Ownership of Material**

All quotes and supporting materials (including all data, material, and documentation) originated and prepared for York County pursuant to this SOLICITATION and including correspondences relating to this SOLICITATION shall, belong exclusively to York County.

### **5.11 Prime Responsibilities**

The successful firm will be required to assume sole responsibility for the complete effort as required by this solicitation. York County will consider the successful firm to be the sole point of contact with regard to contractual matters.

## **5.12 Subcontracting**

If any part of the work covered by this solicitation is to be subcontracted, the successful firm shall identify the subcontracting organization and the contractual arrangements made therewith. All subcontractors must be approved by York County. The successful firm will also furnish the corporate or company name.

## **5.13 Records Retention and Right to Audit**

The County shall have the right to audit books and records of the successful firm as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under the contract. The County may conduct, or have conducted, performance audits of the successful firm. The County may conduct, or have conducted, audits of specific requirements of this solicitation as determined necessary by the County. Pertaining to all audits, successful firm shall make available to the County access to its computer files containing the history of contract performance and all other documents related to the audit. Additionally, any software used by the successful firm shall be made available for auditing purposes at no cost to the County.

## **5.14 Public Access to Procurement Information**

Subject to the requirements of the Freedom of Information Act, commercial or financial information obtained in response to this SOLICITATION which is deemed privileged and confidential by the Vendor, will not be disclosed. Such privileged and confidential information should be clearly marked as such and includes information which if disclosed, might cause harm to the competitive position of the Vendor supplying the information. All Vendors, therefore, must visibly mark as "CONFIDENTIAL" each specific part of their quote which such Vendors consider to contain proprietary or other privileged information. Additionally, all Vendors shall be solely responsible for identifying as exempt from the Freedom of Information Act and for visibly marking as "EXEMPT FROM FREEDOM OF INFORMATION ACT" each specific part of their quote which Vendors deem to be so exempt and shall further be solely responsible for any consequences that might arise from the nondisclosure of any information that is subsequently determined not to have such an exemption. York County hereby disclaims any responsibility for not disclosing information identified by any Vendor as exempt from the Freedom of Information Act and further hereby disclaims any responsibility for any information which is disclosed as a result of Vendor's failure to visibly mark it as "CONFIDENTIAL" or to improperly mark it as "confidential". Vendor must identify specific parts of the quote package as confidential. Failure to do so or to mark the entire quote package as confidential may result in disclosure of that information.

### **5.15 Non-Collusion Certification and Disqualification**

By submission of a quote, each Vendor and each person signing on behalf of any Vendor certifies, and in the case of a joint quote each party certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief.

The prices in this quote have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposer or with any competitor.

Unless otherwise required by law, the prices which have been quoted in this quote have not knowingly been disclosed by the Vendor and will not knowingly be disclosed prior to the quote opening, directly or indirectly, to any other Vendor or to any competitor.

No attempt has been or will be made by the Vendor to induce any other person, partnership or corporation to submit or not to submit a quote for the purpose of restricting competition

One Quote: Only one Quote from an individual firm, partnership, company, or corporation under the same or under different names will be considered. If OWNER believes that a Vendor submitted more than one Quote for the work involved, all Quotes submitted by that Vendor will be rejected.

### **5.16 Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion**

The Vendor certifies, by submission of this document or acceptance of a contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State, Federal department, or agency. It further agrees by submitting this qualification statement (if applicable) that it will include this clause without modification in all lower tier transactions, solicitations, quotes, contracts, and subcontracts. Where the Vendor or any lower tier participant is unable to certify to this statement, it must attach an explanation to this solicitation/quote.

### **5.17 Certification Regarding Immigration Reform and Control**

The Vendor certifies, by submission of this document or acceptance of a contract, that all Contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the Contractor as well as any subcontractor or sub-subcontractor. The usual method of verification is through the Employment Verification (I-9) Form. With the submission of this quote, the Contractor hereby certifies without exception that



Contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination and any applicable damages. The Contractor certifies that, should it be awarded a contract by the County, the Contractor will comply with all applicable federal and state laws, standards, orders and regulations affecting a person's participation and eligibility in any program or activity undertaken by the Contractor pursuant to this contract. The Contractor further certifies that it will remain in compliance throughout the term of the contract. At the County's request, the Contractor is expected to produce to the County any documentation or other such evidence to verify the Contractor's compliance with any provision, duty, certification, or the like under the contract. The Contractor agrees to include this Certification in contracts between itself and any subcontractors in connection with the services performed under this contract.

### **5.18 Chain of Communication**

To ensure the integrity of the competitive process, a strict chain of communication shall apply to each Request for Quotes, Request for Proposals, Request for Qualifications, or any other competitive solicitation during the period between publication of the solicitation and final award. Vendors or its agents may not communicate by any means, directly or indirectly, with York County public officials, employees, its agents, or representatives or any person not otherwise listed on this document, regarding any aspect of this procurement activity. All communications must be solely with the Procurement Officer. In the sole determination of the Procurement Officer and/or York County, violation of these restrictions may result in disqualification of your offer, suspension or debarment, and may constitute a violation of law.

### **5.19 Prohibition of Donations and Gratuities**

Vendors are restricted from making donations to any York County governmental entity with whom they have or seek to have a contract. The Vendor represents that his/her offer discloses any gifts made, directly or through an intermediary, by the Vendor or the Vendor's named subcontractors or subconsultants to or for the benefit of York County, its agents, or representatives during the period beginning eighteen months prior to the Opening Date. No Vendor, or any person, firm, or corporation employed by the Vendor in the performance of this request, may offer or give any gift, money or anything of value or any promise for future reward or compensation to any York County employee.

# QUOTE FORM

## A. Monthly Price Per Facility

COUNTY FACILITIES						
Facility	Address	City	Sq ft	Requested Service Time	Contact	Monthly Cost
RH Sheriff Armory Building	515 S. Cherry Rd	Rock Hill	13,205	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Animal Shelter	713 Justice Blvd (off Hwy 5)	York	16,586	8:00 AM- 4:00 PM	Patrick Howell @ 627-2270	
Government Center	6 South Congress Street	York	73,754	Late afternoon before 5:00 PM	Patrick Howell @ 627-2270	
Clemson Building	120 North Congress Street	York	3,600	8:00 AM – 4:00 PM	Patrick Howell @ 627-2270	
Clover Magistrate	201 South Main Street	Clover	3,330	Afternoon	Patrick Howell @ 627-2270	
Clover Sheriff's District Office	1474 Hwy 55 Suite 200	Clover	1,200	8:00 Am - 4:00 PM	Patrick Howell @ 627-2270	
Communications Building	149 W. Black Street	Rock Hill	18,000	8:00 Am - 4:00 PM	Patrick Howell @ 627-2270	
Rock Hill Sheriff District Office	236 N Park Dr	Rock Hill	11,286	8:00 Am - 4:00 PM	Patrick Howell @ 627-2270	
County Office Heckle Complex & Modular Storage Building	1070 Heckle Blvd	Rock Hill	67,376	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	

Courthouse	2 South Congress	York	40,455	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
DSS Complex, includes Coroner & Passport Offices	933 Heckle Blvd	Rock Hill	42,660	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Dotson Street Building	Dotson Street	Rock Hill	900	Call First	Patrick Howell @ 627-2270	
Equipment Maintenance	521 Complex Lane	York	24,445	7:00 AM - 4:00 PM	Ernie Taylor @ 628-3202	
Family Court	1555 Main Street	Rock Hill	80,197	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Planning Building	18 W. Liberty Street	York	18,000	Late afternoon before 5:00 PM	Patrick Howell @ 627-2270	
Fire Prevention Building	2500 McFarland Road	York	20,500	Afternoon	Patrick Howell @ 627-2270	
Fort Mill Magistrate	120 E Elliot Street	Fort Mill	16,172	Afternoon	Patrick Howell @ 627-2270	
K-9 Building	260 Public Works Road (off Hwy 5 behind Public Works Building)	York	3,656	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Law Enforcement Training Center	92 Stoneybrook Drive	York	13,800	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	

Legal/Law Building	26 W Liberty Street	York	6800	Late afternoon before 5:00 PM	Patrick Howell @ 627-2270	
Moss Justice Center	1675 York Hwy 5	York	385,180	Late afternoon before 4:00 PM	Moss Superintendent @ 628-3050	
Moss Justice Center Kitchen—bait and fog Every other month	1675 York Hwy 5	York	3,000	Late afternoon before 4:00 PM	Moss Superintendent @ 628-3050	
Prison	778 Justice Blvd	York	50,280	Late afternoon before 4:00 PM	Moss Superintendent @ 628-3050	
Public Works Building	220 Public Works Road	York	23,443	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Recycling Center	320 Recycling Way	York	39,291	7:00 AM - 4:00 PM	Stephen @ 628-3195	
Road Maintenance	510 Complex Lane	York	16,404	7:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Sheriff Lake Patrol	4755 E Liberty Hill Road	York	1,080	8:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Solid Waste Disposal (Landfill Gatehouse)	289 Public Works Road	York	1,300	7:00 AM - 4:00 PM	Tim @ 818-6475	
Solid Waste Disposal (Tire Processing Building)	Landfill area (below the	York	1,500	7:00 AM - 4:00 PM	Tim @ 818-6475	

	Landfill Gatehouse )					
Solid Waste Disposal Transfer Station (Office Area)	Landfill area (across from Tire Processing Building)	York	600	7:00 AM - 4:00 PM	Tim @ 818-6475	
Vehicle Wash Building	536 Complex Lane, York SC	York	1,636	7:00 AM - 4:00 PM	Patrick Howell @ 627-2270	
Water/Sewer Office	177 Central Carolinas Pkwy, Fort Mill, SC	Fort Mill	6643	7:00 AM - 4:00 PM	Tammy @ 818-6514	
Weapons Firing Range (behind Moss Justice Center)	Located behind Moss Justice Center	York	1,800	Late afternoon before 4:00 PM	Patrick Howell @ 627-2270	
York Health Department	116 North Congress Street	York	5,610	Late afternoon before 5:00 PM	Patrick Howell @ 627-2270	
<b>County Facilities Total Monthly Cost</b>						
<b>County Facilities Total Annual Cost</b>						

<b>MUSEUM FACILTIES</b>						
<b>Facility</b>	<b>Address</b>	<b>City</b>	<b>Sqft</b>	<b>Requested Service Time</b>	<b>Contact</b>	<b>Monthly Cost</b>
Museum of York County	4621 Mt. Gallant Road	Rock Hill	38,000	Monday mornings	Virginia Caldwell 909.7299	
McCelvey Center	212 East Jefferson Street	York	35,396	Wednesday Mornings	Jillian Bingham 803.818.6764	
McCelvey Center Annex	210 East Jefferson Street	York	16,209	First Monday of every month. If this lands on a holiday, please come following day	Jillian Bingham 803.818.6764	
Historic Brattonsville 7 buildings: Homestead Visitor Center Hightower Hall Operations Cottage Intern Cottage Brick House Neely House	1444 Brattonsville Road	McConnells	16,304	Monday mornings	Joe Mester 803.792.8077	
<b>Museum Total Monthly Cost</b>						
<b>Museum Total Annual Cost</b>						

<b>Termite Inspection and Treatment for Museum Facility</b>					
<b>Facility</b>	<b>Address</b>	<b>Town</b>	<b>Sqft</b>	<b>Requested Service Time</b>	<b>Annual Cost</b>
Historic Brattonsville 16 buildings: <ul style="list-style-type: none"> <li>• Homestead</li> <li>• Original Dairy House</li> <li>• Original Slave House</li> <li>• Visitor Center</li> <li>• Hightower Hall (HTH)</li> <li>• HTH Outbuildings (3)</li> <li>• Operations Cottage</li> <li>• Intern Cottage</li> <li>• Brick House (BH)</li> <li>• BH Outbuildings (2)</li> <li>• Neely House</li> <li>• McConnell House</li> <li>• Colonel Bratton House</li> </ul>	1444 Brattonsville Road	McConnells	20,166	Annually  Monday Mornings  Contact:  Joe Mester  803 792 8077	
<b>Museum Termite Total Annual Cost</b>					

<b>Library Facilities</b>					
<b>Facility</b>	<b>Address</b>	<b>Sqft</b>	<b>Requested Service Time</b>	<b>Contact</b>	<b>Monthly Cost</b>
Clover Library	107 Knox St. Clover, SC 29710	5000	Call ahead	Mike Hyde 803-322-5461	
Fort Mill Library/Fort Mill Sheriff/Economic Development	1818 2nd Baxter Crossing Fort Mill, SC 29708	12000	Call ahead	Mike Hyde 803-322-5461	
Lake Wylie Library	185 Blucher Circle Lake Wylie, SC 29710	5100	Call ahead	Mike Hyde 803-322-5461	
Rock Hill Library	138 East Black St. Rock Hill, SC 29730	33250	Call ahead	Mike Hyde 803-322-5461	
York Library	21 East Liberty St. York, SC 29745	11800	Call ahead	Mike Hyde 803-322-5461	
<b>Library Facilities Total Monthly Cost</b>					
<b>Library Facilities Total Annual Cost</b>					

**Note on Library Facilities:** Library has staff at some locations that are sensitive to the chemicals used by the exterminators, therefore, the Library typically ask contractor to notify Library staff in advance of the service date. This allows the staff members who are affected to work at another location or use leave time.

Contact Information for Mike Hyde:

michael.hyde@yclibrary.org

803-322-5461 (cell number)

803-981-5834 (office number)



<b>Park Facilities</b>					
<b>Facility</b>	<b>Address</b>	<b>Sq ft</b>	<b>Requested Service Time</b>	<b>Contact</b>	<b>Monthly Cost</b>
Catawba Bend	3271 Neely Store Rd, Rock Hill	5000	Call ahead	Darrell Schell 803-879-3479	
Field Day Park	1101 Field Day Park, Clover SC	2000	Call ahead	Jason Ratterree 803-792-5034	
Thistle 1	6188 Charlotte Hwy, York SC	7900	Call ahead	Darrell Schell 803-879-3479	
Thistle 2	5525 State Hwy 55, York SC	7820	Call ahead	Darrell Schell 803-879-3479	
Goat Farm	3972 Hands Mill Hwy, York SC	7900	Call ahead	Darrell Schell 803-879-3479	
Wood End	5649 HWY 557, Clover, SC	10,400	Call ahead	Darrell Schell 803-879-3479	
Allison Creek Park	2499 Viesta Rd, York SC	17,000	Call ahead	Pat Morrison 803-366-6967	
Ebenezer Park	4490 Boatshore Rd, Rock Hill SC	6500	Call ahead	Pat Morrison 803-366-6967	
<b>Park Facilities Total Monthly Cost</b>					
<b>Park Facilities Total Annual Cost</b>					

**B. Acknowledgement of Addenda**

If any addenda are issued, Vendor hereby acknowledges receipt of all Addenda through and including:

Addendum No \_\_\_\_\_, dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_.

Addendum No \_\_\_\_\_, dated \_\_\_\_\_.

**C. Exceptions**

**E. Signature Page - OFFERORS MUST COMPLETE AND SIGN THE FORM BELOW**

The submittal must be signed by an authorized representative of the Offeror accepting all terms and conditions contained in this document and any addenda. Modifying the terms and conditions of this solicitation may result in your response being rejected.

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
COMPANY TELEPHONE NUMBER

\_\_\_\_\_  
COMPANY ADDRESS

\_\_\_\_\_  
COMPANY FAX# (IF APPLICABLE)

\_\_\_\_\_  
CITY, STATE, ZIP+4

\_\_\_\_\_  
EMAIL ADDRESS

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
FEDERAL ID#

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

Minority Status

- \_\_\_\_\_ Not Minority Owned
- \_\_\_\_\_ African American Male
- \_\_\_\_\_ Caucasian Female
- \_\_\_\_\_ African American Female
- \_\_\_\_\_ Aleut
- \_\_\_\_\_ Eskimo
- \_\_\_\_\_ East Indian
- \_\_\_\_\_ Native American
- \_\_\_\_\_ Asian
- \_\_\_\_\_ Other (Please Explain)